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ПЕРЕДМОВА

Створення в Україні сучасної високоефективної системи вищої освіти ϵ однією з найважливіших умов конкурентоздатності держави на ϵ вропейському та світовому ринку.

Основною метою нашої науково-практичної конференції є об'єднання зусиль провідних фахівців та науковців задля висвітлення результатів найефективніших та найновітніших досліджень у сфері мовно-професійної підготовки сучасних фахівців.

Беручи участь у цій події, кожен з Вас має нагоду апробувати результати плідної наукової роботи, виявити свої наукові та творчі здібності у фаховій підготовці майбутніх спеціалістів, обговорити актуальні питання мовної підготовки в умовах сьогодення.

Вважаємо, що здобувачі закладів вищої освіти та науковці, які сьогодні беруть участь у науково-практичній конференції, демонструють високий науковий потенціал, про що свідчить різноаспектність досліджень, якість і творчий підхід до підготовки матеріалу.

Шановні учасники, щиро зичимо Вам миру і злагоди, міцного здоров'я і щастя, добра і достатку, гармонії та впевненості у власних силах! Нехай Ваші успіхи надихають на нові звершення та переконують нас, що Україна — це держава з багатим науковим потенціалом!

3 повагою, оргкомітет конференції.

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English as a language of international business while promoting cross-cultural understanding and respect.

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STYLES OF PROFESSIONAL COMMUNICATION

Not understanding someone's communication style can lead to misunderstandings in the workplace. By learning each person's unique characteristics – and mastering your own communication style – you have more control over how you clearly and effectively deliver important messages.

Each communication style can also elicit specific feelings from those on the receiving end. Each style can cause someone to feel empowered, frustrated, trusting, guilty or something else. Fostering a positive work environment means embracing communication styles that encourage employees and avoid unnecessarily negative reactions.

Note that these styles aren't mutually exclusive, and you can combine elements of several or switch between them to achieve the most effective messaging as part of your unique management style. There are 5 Types of Communication Styles:

1. Aggressive Communication Style

Aggressive communicators use this style to attempt to dominate the discussion. They speak louder than the other participants, maintain intense eye contact and step into the personal space of others while talking.

Those who use this style end up, whether intentionally or unintentionally, belittling who they speak to. This can create a reluctance to engage that undermines the intent behind their words. It's not impossible to use an aggressive communication style in a professional setting; however, it takes skill to come off as confident rather than overbearing.

As there is so much room for misinterpretation, it's best to avoid an aggressive communication style where possible.

Examples of an aggressive communication style include:

'You all made too many mistakes during this project.'

'Just do as you're told.'

'I think you're wrong, so I'll do it my way instead.'

2. Passive Communication Style

The passive communication style strives to avoid conflict using humble and easy-going language, but it can also lead to speakers having difficulty expressing themselves. As a result, more assertive voices lead the conversation. This is also sometimes termed a more submissive communication style.

Passive communicators' inclination to dance around uncomfortable topics can also lead to misunderstanding within the workplace. While the more submissive speech patterns can make it easier to deal with difficult clients or colleagues, it's less useful in a more collaborative space.

Examples of a passive communication style include:

'It's no big deal; we can fix it.'

'I don't want to start a fight, but...'

3. Passive-aggressive Communication Style

A passive-aggressive communicator uses techniques from both namesake styles. In this style, you use the outwardly humble tone from the passive style to mask more aggressive sentiments. Like a passive speaker, a passive-aggressive communication style tends to avoid direct conflict, creating a discrepancy between actions and actual opinions.

Passive-aggressive employees express their discontent using indirect methods such as gossip, starting rumours, the silent treatment and condescension. This kind of communication is universally inappropriate within a business environment, only working to frustrate your workforce and worsen social situations.

Examples of a passive-aggressive communication style include:

'Sure, I'm fine with doing things your way.' (Then mutters, 'It's not like it's going to work...')

'Yeah, I'm happy to help.' (But then does the exact opposite of your instructions.)

'I'm not upset; it's fine you didn't listen to me.'

4. Manipulative Communication Style

As a manipulative communicator, you'll use cunning tactics to guide the discussion in the direction you want it to go. This style influences others to act a certain way while hiding your true intentions.

Manipulative speaking styles are harder to recognise because they can appear like more appealing speaking patterns. However, if your manipulations are revealed, everything said from then on can come off as insincere.

Manipulative speakers can create problems within the workspace. However, you can put their ability to get their way to more positive use if they focus on meeting the needs of their co-workers.

Since a manipulative communication style depends on obfuscation, it's difficult to recognise it through words alone. Instead, look for discrepancies between what a person says and their actions.

Examples of a manipulative communication style include:

'I have to complete this project by Friday; if only someone were available to help me...'

'I rushed to finish the presentation by the deadline; I wonder if it's good enough.'

5. Assertive Communication Style

An assertive communicator shows confidence in what they say without monopolising the conversation. This communication style is the most effective at work because it encourages cooperation. As an assertive speaker, you consider the viewpoints of others while communicating your own perspective, seeking compromise when there's a disagreement.

Examples of an assertive communication style include:

'I understand your viewpoint, but I respectfully disagree for XYZ reasons.'

'I feel like you shouting over me during the meeting wasn't productive to the discussion.'

'Does anyone else have any thoughts to share before we move on?'

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ENGLISH FOR PROFESSIONAL TRAINING

In today's globalized world, English has become the language of international communication, making it essential for professionals seeking to enhance their skills and expand their career prospects. This essay explores the significance of English in professional training, highlighting its role in fostering global opportunities and facilitating professional growth.

The Importance of English in the Professional Sphere

English proficiency has become a prerequisite for success in many industries. It serves as a common language that enables professionals from different countries and cultures to communicate effectively. Whether it's in business, technology, healthcare, or academia, English proficiency opens doors to global opportunities and enhances professional interactions.

Enhancing Career Prospects

Professionals with strong English skills have a distinct advantage in the job market. Many multinational companies require employees who can communicate fluently in English, as it facilitates interactions with international clients, partners, and colleagues. Job seekers with English proficiency are often preferred over those without it, as they can effortlessly navigate cross-cultural environments and contribute to the global expansion of companies. English is not only a means of

